

## Identifying UI Permanently Separated Claimants in MOSES

Each week UI creates a file of all permanently separated claimants (profiled). This file of claimants is uploaded to the MOSES database and a “mini registration” is created. The information stored in MOSES includes:

- First Name
- Middle Initial
- Last Name
- Mailing Address
- City
- State
- Zip Code
- Birth Date
- Gender
- Home Phone
- Ethnicity
- US Citizen Indicator
- Highest Education Grade Completed
- Veteran Indicator
- Disability Indicator
- Work History (up to 3 previous employers), includes Employer Name, City, Job Start and End Dates and the industry code (NAICS)
- One Occupation Code (SOC), recorded on the first work history record and in the match occupations table.

We also create two services for each applicant specifying that they were selected for profiling and that they received notification of a CCS, example below.

The screenshot shows the 'Services' tab in the MOSES database. The 'Services' table contains the following data:

Service Date	Staff ID	Category	Service Detail	Career Center	Hours
01/24/2009	MOSESINT	Profiling - CCS/REO	Selected	Career Center of Lowell	
01/24/2009	MOSESINT	Profiling - CCS/REO	Notified of CCS/REO	Career Center of Lowell	

At the bottom of the window, there are buttons for 'Trade', 'Eligibility', 'Match Criteria', 'Run Match', 'Eligibility Criteria', 'OK', and 'Cancel'. The status bar at the bottom right indicates 'Row 1 of 2' and a 'More' button.

These claimants are accessible through the MOSES database. The optimal way would be to query the database using a reporting tool like Crystal Reports or MS Access. The selection criteria can be defined to meet the specific need, such as generating mailing labels or identifying individuals in specific occupations.

Advanced Search in MOSES can be used for restricted searches, but is limited to the search criteria available through the advanced search feature. For example the advanced search could be used to search for people who are currently enrolled in profiling and live in Acton (see screen shot below, which requires at least one selection in the personal or general area).

**Job Seeker Advanced Search**

**Personal**

Last Name:

First Name:

Date of Birth:

Gender:  Male  Female

Search based on Soundex?  Yes  No

White  African American, Non Hispanic

Hispanic or Latino  American Indian or Alaskan Native

Asian  Hawaiian Native or Other Pacific Islander

Other  Information Not Available

**General**

SDA:

City/Town:

Zip Code:

Career Center:

Staff ID:

Education:

**Detailed Search Criteria**

Primary Language:

Disability:

Previous Employer:

Alerts:

Home Phone:

Veterans  UI Claimants  Dislocated Worker

Enterprise Zone  Affirmative Action  Career Center Specific Programs

Empowerment Zone  Renewal Community

Active or Inactive:

Enrolled in State Program:

No Service in the last  Days Had a service within  Days Age Between:  and

OK Cancel